

Tripura State Child Protection Society
Directorate of Social Welfare & Social Education
Malancha, Abhoynagra, Agartala

Advertisement Notice

Application are hereby invited from interested individual residents of Agartala, Dharmanagar, Udaipur and Khowai who have experience in teaching at Secondary/ Higher Secondary Level for empanelment with Tripura State Child Protection Society for tutoring of Children (Std. VI to X) on Science, Arts and English Language in Children Homes run by Tripura State Child Protection Society at a rate Rs.300/- per session for a maximum of three session per children Home per week. The details of the required tutors are as follows.

Sol.No.	Place wherefrom the tutor are to engage	Gender	Number of Tutor required	No. of Tutor (Break-up as per area of expertise)
1.	Agartala (preferably Narsingarh and Abhoynagar)	Only Female	09	English Language-3, Science-3, Arts-3
2.	Dharmanagar	Male/Female	03	English Language-1, Science-1, Arts-1
3.	Udaipur	Male/Female	03	English Language-1, Science-1, Arts-1
4.	Khowai	Male/Female	03	English Language-1, Science-1, Arts-1
Total-			18	

Candidates should apply in prescribed Proforma. For more details, visit website of Social Welfare & Social Education at <https://social.welfare.tripura.gov.in/>. Applications will be received at Directorate of Social Welfare & Social Education, Abhoynagar, Agartala. Last date for the submission of application is 28th February'2022.

The requisite qualification, list of required document, prescribed application format and selection criteria will be available in the department website.


Director,

Social Welfare & Social Education
Tripura

General terms and conditions

I. Eligibility criteria & experience:

1. The applicant shall hold at last graduation degree in the relevant discipline in which she/he seeks to teach.
2. The application shall have minimum 05(five) years of experience in Teaching Class VI to X students.

II. Application format and Address for submission of application form:

1. The applicant shall apply in prescribed format.
2. The application shall be submitted at the office of the Tripura State Child Protection Society, Directorate of Social Welfare & Social Education, Malancha, Abhoynagar, Agartala, Pin-799005.

III. Documents to be submitted along with application:

1. Qualification proof: Graduation/ Post Graduation degree certificate.
2. Residence proof: RoR certificate/ electricity/gas/telephone bill or any other documents issued by the Government/ PRI and having the place of residence mentioned therein.
3. Experience proof: Any document suitable to proof his/her experience of teaching for last 05 years.
4. Any other documents suitable for testifying his/her credentials in teaching/qualification.

IV. In order to be considered one must:

1. Hold minimum graduation degree in the area relevant to the discipline in which the applicant seeks to teach.
2. Have demonstrated ability in effective teaching/tutoring skills.
3. Have relatively recent experience with course material.
4. Have demonstrated language ability commensurate with requirements of the course.

APPLICATION FOR EMPANELMENT - AS CASUAL TUTOR

Passport size
Photo

1. PERSONAL DETAILS

Name

Title (Mr, Mrs, Ms, Miss, Dr)

Date of Birth

Permanent Address

Postal Address

Telephone Numbers Home

Email Address :

Mobile :

2. QUALIFICATIONS

Teaching Qualification: In what areas are you are qualified to teach?

Primary :

Secondary :

Teaching Areas:

Professional Development Courses undertaken

Name of Course	Course Provider	Year of Course	Award (if applicable)

3. EMPLOYMENT DETAILS

Employment History

Year you commenced teaching from ?

School of last permanent appointment

Teaching Subjects/Areas:

Other areas you are prepared to teach?

Past Employment – Full time, Part time or Temporary (in reverse order from most recent employment)

From	To	Name and Address of Employer	Full Time, Part Time, Temporary or Casual

4. ACCREDITATION INFORMATION

Did you teach before 1st April'2021 ? Yes/ No If No, have you taught in the past 5 years?

6. REFEREES AND REFERENCES

Referees information

Name	Position/Relationship	Contact Number

7. EMPLOYMENT SCREENING

Have you ever been asked to resign as a teacher in any School?	Yes No
Have you ever been (or are you currently) the subject of disciplinary proceedings in relation to your employment?	Yes No
Have you ever been convicted of an offence against children?	Yes No
Do you have any illness/injury/health problem that may render you unable to carry out the requirements of the desired job ?	Yes No

8. Terms & Conditions

I have read and understand the following terms & Conditions:

- Requisite number of tutors shall be engaged at 06 CCIs at Agartala, Udaipur, Dharmanagar and Khowai. The engagement will be as casual tutor and **purely on part time basis on no work no pay condition. Empanelment and engagement of tutors thereafter shall not be part of an offer of any job or a commitment for future job.**
- Of the 03 tutors in a CCI, number of tutors from Science background and Arts background will be decided as per need of the CCI case by case basis.
- For engagement of 18 numbers of tutors, a total 54 number of teachers shall be empanelled.
- Selection of tutors for empanelment among the eligible applicants shall be done by a committee constituted by the society therefor.

- v. A tutor will be entitled to take 03 sessions per week or more subject to the requirement of the CCI.
- vi. Timing of the Sessions shall be decided mutually as per convenience of Children.
- vii. Tutors shall be paid @ Rs.300/- per session per tutor.

DECLARATION

Please read and sign the following:

I certify that the information provided by me in this Application Form is complete and correct in every detail, and I understand that any deliberate inaccuracies or omissions may result in non acceptance of this application and/or disempanelment in furtherance.

Applicants Name: _____

Applicant's Signature: _____

Date: _____

EMPLOYMENT DOCUMENT CHECKLIST

Documents	Document submitted	Included with application – Yes/No
Age proof		
Residence proof		
Qualification proof		
Experience proof		