

MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT

Name of the Scheme:

I APPLICATION FORM FOR NEW PROPOSAL

- 1 Organisation :
- Name :
- Address :
- Phone :
- Fax :
- Telex :
- E-Mail :
- Grams :
- 2A I Name of the Act under which registered. :
- II Registration NO. & date of Registration
(Please attach a photocopy) :
- B Any other organisation/Instt/Body, if Applicable, give details. :
- 3 Registration under Foreign Contribution Act. :
- 4 Memorandum of Association and Bye-Laws.:
(Please attach a photocopy)
- 5 Name and Address of the members of the Board of Management/Governing Body. :
- 6 List of documents to be attached :
 - a) A copy of the Annual Report for the previous year which should contain the balance-sheet (including receipt and payment account).

- 7 Details of the project for which the grant-in-aid is being applied. :
- 8 Grant-in-aid applied for, in the current year :
Non-recurring
Recurring
- 9 Details of the staff employed Appendix I :
- 10 List of additional papers, if any given :

I have read the scheme and fulfil the requirements and conditions of the Scheme. I undertake to abide by all the conditions of the Scheme.

Signature :

Name :

Address :

Seal

Date :

Note : Wherever not applicable, specially in case of new organisation, please write – N.A.

MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT

Name of the Scheme:

II APPLICATION FORM FOR 1st INSTALMENT

- 1 Organisation :
- Address :
- Phone :
- Fax :
- Telex :
- E-Mail :
- Grams :
- 2 Audited/unaudited accounts for the previous :
year indicating the expenditure incurred on
each sanctioned item vis-à-vis the grant
sanctioned (Not for a new NGO)
- 3 Budget Estimates for the financial year for :
which grant-in-aid is required (show
recurring and non-recurring separately)

Signature :

Name :

Address :

Seal

Date :

Note : Wherever not applicable, specially in case of new organisation, please write – N.A.