

ONLINE BID-DOCUMENT

FOR

MANUFACTURERS/ COMPANIES FOR SUPPLYING

**"MICRO- NUTRIENT- FORTIFIED- ENERGY- PREMIX-
(READY- TO- USE- DRINK)- 20 GM- SACHETS"**

UNDER

DEPARTMENT OF SOCIAL WELFARE & SOCIAL EDUCATION,

GOVERNMENT OF TRIPURA, AGARTALA



**POSHAN
Abhiyaan**

PM's Overarching
Scheme for Holistic
Nourishment



सही पोषण - देश रोशन

Directorate of Social Welfare & Social Education

Malancha, Ujan Abhoynagar, Agartala, Tripura, Pin-799005



**Government of Tripura
Department of Social Welfare and Social Education
Malancha, Ujan Abhoynagar, Agartala, Tripura**

Website: <http://socialwelfare.tripura.gov.in>

Phone: - 0381-2326033

e-mail:- icds.dswe@gmail.com

No.F.1(8-14)-ICDS/SWE/2020/

Date:

TENDER NOTICE

1. The Director, Social Welfare & Social Education Department, Government of Tripura invites technical and financial proposals through the e-procurement Portal of Government of Tripura-<https://tripuratenders.gov.in> from registered, reputed Manufacturers/ Companies for "**Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gmsachet**" at all locations of **(Ambassa/Salema/KamalpurNP/Chawmanu/Manu/Dumburnagar) ICDS Project offices** under Social Welfare & Social Education Department, Government of Tripura in the aspirational district of Dhalai as per terms and conditions specified in the Tender Document, as per the guidelines issued by the Government of India following the various food safety and quality aspects prescribed therein and who are having the requisite infrastructure, and machinery and technical expertise in this field.

2. The scope of work in brief is mentioned below as:

Sr. No.	Scope of Work	Total Approximate Quantity required per day for 23604 children (As number of - 20gm sachet units)	E.M.D. (Rs.)	Cost of Tender document / Tender Fee(Rs.)
1.	Supply of "Micro-Nutrient-			

<p>Fortified-Energy-Premix-(Ready-to-Use-Drink) - - 20gmsachet” - for 23604 (approx.) no. of children in the age group between 3 years to 6 years in Anganwadi Centers at all Locations of (Ambassa/Salema /Kamalpur NP /Chawmanu/Manu/ Dumburnagar) ICDS Project offices under Social Welfare & Social Education Department, Government of Tripura in the aspirational district of Dhalai. [Including loading & unloading to (Ambassa/Salema/ Kamalpur NP / Chawmanu/Manu/ Dumburnagar) ICDS Project offices under Dhalai district, Tripura)] For 12 months/one year</p>		<p>1000000/- Rs 10 Lakhs</p>	<p>5000/-</p>
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3. Intending Bidders may download the complete Online-Bid Document for “**Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)- - 20gmsachet”** for 23604 (approx.) no. of children in the age group between 3 years to 6 years in Anganwadi Centers at all Locations of (Ambassa/ Salema/ Kamalpur NP/ Chawmanu/ Manu/ Dumburnagar) ICDS Project offices under Social Welfare & Social Education Department, Government of Tripura in the aspirational district of Dhalai from the website <https://tripuratenders.gov.in> from 27.4.2020. The eligible bidders may submit their bids online at e-tendering portal i.e. <http://www.tripuratenders.gov.in>

Only online bids shall be accepted. **Offline bids shall not be accepted.**

4. The online application should accompany the following documents (Scan and upload on the e -Tender website of Tripura):

- a. Self Attested Copy of Registration Certificate under Companies Act, Registration Certificate under Contract Labour (Regulation & Abolition) Act, 1972.
- b. Self Attested Copy of the IT return filed for the last three financial years, Certified copy of bank A/c for the last three years issued by the bank, Copy of the Turnover statement of last three years.

- c. Self Attested Copy of the GST registration certificate.
- d. Self Attested Copy of Partnership Deed in case of partnership firm.
- e. Self Attested Copies of contracts awarded by the Central Government/ State Government.
- f. Undertaking/Certificate to the effect that it has not been blacklisted/no criminal cases pending against the entity by any Central or State PSU/ Body/ Institution / Corporation / Establishment as per Annexure H.
- g. Completely Filled Proforma for Technical Bid & Financial Bid as per Annexures in this document.
- h. Signed and stamped copy of this Online Bid-Documents as a token of acceptance of all the terms and condition of the entire tender document [Take printout of the downloaded Bid-Documents, put ink signature and stamp/seal on each page of the document, scan the document in PDF format and finally upload for submission].
- i. Copy of PAN card, duly certified displaying the PAN No.
- j. Online Payment towards cost of the Tender fee, Earnest Money Deposit (EMD).
- k. Copy of the product information, recommended dose with Samples of the “**Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gmsachet**” -10 Nos. in sealed pack.
- l. Self Attested Copy of Manufacturing license issued by concerned state authority.
- m. Self Attested Copy of Good Manufacturing Practices (GMP) certificate.
- n. Other Documentary proof of manufacturer/bidder and Registered Office.

5. Key information/ dates /address:

Sl. No.	Description	Important Information
1.	Date of online publication	27/4/2020
2.	Enquiry due date	Up to 26/5/2020 5 PM by sending email to icds.dswe@gmail.com
3.	Written response to queries.	04/6/2020
4.	Proposal due Date	15/6/2020 up to 3 pm

5.	Date of opening of Technical Bid	21/6/2020 at 3pm at Directorate of Social Welfare and Social Education, UjanAbhoynagar, Agartala, Pin-799005
6.	Date of public opening of Financial bid	Will be intimated to the qualified bidders separately.
7.	Giving Letter of award(LoA)	To be fixed by Director for Social Welfare and Social Education, Agartala
8.	Signing of Agreement	With in 10 days of LoA. To be fixed by Director for Social Welfare and Social Education, Agartala
9.	Tender Fee	Rs. 5,000/- (Rupees Five Thousand Rupees only) (non- refundable) to be paid electronically using the Online Payment Facility provided in the Portal
10.	Amount of EMD	Rs. 10,00,000/- (Ten lakhs rupees only) (refundable) to be paid electronically using the Online Payment Facility provided in the Portal

**Director,
Social Welfare & Social Education,
Tripura**

6. INSTRUCTION FOR BIDDERS

- 1) Information and Instructions for bidders posted on website shall form part of bid document.
- 2) All future Addendum/Corrigendum pertaining to this tender, if issued, shall be made available only in the <https://tripuratenders.gov.in> portal.
- 3) The bid document consisting of details of the product to be supplied and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website <https://tripuratenders.gov.in>
- 4) The tenderers are required to upload & submit their e-tender for the above works online.
- 5) Intending bidders must fulfill the following pre-requisites:
 - a. Self Attested Copy of Registration Certificate under Companies Act, Registration Certificate under Contract Labour (Regulation & Abolition) Act, 1972.
 - b. Self Attested Copy of the IT return filed for the last three Assessment years, certified copy of bank A/c for the last three years issued by the bank, Copy of the Turnover statement of last three years.
 - c. Self Attested Copy of the GST registration certificate.
 - d. Self Attested Copy of Partnership Deed in case of partnership firm.
 - e. Self Attested Copies of contracts awarded by the Central Government/ State Government.
 - f. Undertaking/Certificate to the effect that it has not been blacklisted/no criminal cases pending against the entity by any Central or State PSU/ Body/ Institution/ Corporation/Establishment as per Annexure H.
 - g. Completely Filled Proforma for Technical Bid & Financial Bid as per Annexures in this document.
 - h. Signed and stamped copy of this Online Bid-Documents as a token of acceptance of all the terms and condition of the entire tender document [Take printout of the downloaded Bid-Documents, put ink signature and stamp/seal on each page of the document, scan the document in PDF format and finally upload for submission].
 - i. Copy of PAN card, duly certified displaying the PAN No.
 - j. Online Payment towards cost of the Tender fee, Earnest Money Deposit (EMD).
 - k. Copy of the product information, recommended daily dose with samples of the **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gmsachet”** -10 Nos. in sealed pack.
 - l. Self Attested Copy of Manufacturing license issued by concerned state authority.
 - m. Self Attested Copy of Good Manufacturing Practices (GMP) certificate.
 - n. Other Documentary proof of manufacturer/ bidder and Registered Office.

- 6) Bidders should submit their proposals and is required to pay Rs. 5000/- (Rupees Five Thousand Rupees only) as Tender Fee (non-refundable) and EMD/ Security Deposit (refundable, without any interest) of Rs. 10,00,000/- (Ten lakhs rupees only) as prescribed in the Online-Bid Document which is to be paid electronically using the Online Payment Facility provided in the Portal. No proposals will be accepted without the Bid Security.
- 7) The bidder should be an experienced manufacturer of the product with adequate manufacturing capacity and not a mere trader. Factory licence and other proof to this effect are required to be submitted.
- 8) Proposal received without Tender Fee & EMD is ineligible.
- 9) The last date for submitting the online bids is 15/6/2020 at 3 pm.
- 10) Instructions for Submission of Proposal

Proposals must be received before the deadline specified and must be submitted online/ uploaded in the portal with the documents specified. The amount of tender fee and EMD/ Bid Security is to be paid electronically using the Online Payment Facility provided in the Portal. For online payment of Tender Fee and EMD/ Bid Security please follow the following process-

- a. After initiating the Bid Submission Process from "My Tender" option, an "Online Payment" page will appear which will display the total Tender Fee & EMD amount.
- b. On submission of Tender Fee & EMD payment option, System will redirect to the SBI Bank MOPS window.
- c. SBI MOPS will have two options for Net Banking- "SBI & "Other Banks". Bidder can choose any of the options as desired and can complete the Online Payment process.
- d. The EMD amount shall be refunded online to all the bidders including selected bidder including L1(Selected) bidder in the irrespective Bank Account, after the Award of Contract(AoC) event is completed in the Tripura e-procurement portal on receipt of Performance Bank Guarantee from the L1(selected) bidder.
- e. No interest will be paid to the bidders on EMD submitted.
- f. EMD of the bidder may be forfeited if in any case found to have made false Declaration or Claims.
- g. Bidders exempted under specific Government order / rules from submitting EMD have to furnish scan copy of the related Government order / rules in English language, along with the tender in support of their claim exemption.
- h. The Bid Security may be forfeited in any of the following circumstances:
 - i. If a Bidder withdraws its bid during the period of bid validity; or
 - ii. In the case of a successful Bidder, if it fails to submit the Performance Bank Guarantee and/or sign the Contract in accordance with this document

- iii. If the Tenderer withdraws the tender after tender opening during the period of tender validity;
- iv. If the Tenderer does not accept the correction of the Tender Price if any.
- v. In the case of a successful Tenderer, if the Tenderer fails within the specified time limit to Sign the Agreement; or Furnish the required Security deposit
- vi. In the case of a successful tenderer, if the Tenderer fails within the specified time limit to supply the product as per the conditions aged in this document.

i. Financial Proposal :

Financial Bid Form (BoQ) must be downloaded separately from <https://tripuratenders.gov.in> as attached in BoQ.xls only, filled up and uploaded online at <https://tripuratenders.gov.in> under Financial Bid (BoQ).

The intending bidder is required to quote the Rate Per month for the supply (in INR) including GST/Taxes etc, loading and unloading to ICDS Project Offices and the total Charges per month (in INR) including GST/Taxes etc, loading and unloading to ICDS Project Offices.

BOQ acceptance certificate is also required to be uploaded online in the portal.

10. The product should follow the nutritional and food safety norms for supplementary nutrition in ICDS Scheme as recommended by Ministry of Women and Child Development and Hon'ble Supreme Court from time to time.

11. The manufacturer may add safe and permissible flavours to the product to make it more palatable to the children.

12. The daily dose of 20g per child should supplement 50% of the RDA as recommended by Ministry of Women and Child Development.

10. To sign the Contract in accordance with the conditions mentioned in the document;

10.1 Evaluation Criteria

Criteria for Evaluation of Technical Proposals:

Technical proposals of all the Applicants will be evaluated based on minimum qualifying technical eligibility criteria system. Evaluation of the proposals will be done by the evaluation committee as per the parameters mentioned below:

Sl. No.	Evaluation Criteria
1.	Number of years in existence of Manufacturer/Company. (The Manufacturer/Company must have been in operation in India for at least 3 year. Proof of registration as a legal entity must be submitted/ uploaded.)
2.	Past experience of the Manufacturer/Company Handling & supplying “Micro-Nutrient- Fortified- Supplements to Children” to Government of India/ State Government/UT of India in the past.
3.	Past experience of the Manufacturer/Company Handling/supplying “Micro-Nutrient- Fortified- Supplements to Children”, other than Government of India/ State Government of India in the past.
4.	Average audited annual turnover of last 3 financial years (Average annual turnover of Manufacturer/Company for the last three assessment years may be equal to or greater than Rs. 10 (Ten) crore for the last three years of which at least Rs. 3 (Three) crores from supply of “Micro- Nutrient- Fortified- Supplements to Children”. The Manufacturer/Company should have earned positive net profit for at least one year during last three years of operation. Please provide certified copies of Audited Financial Statements of the Manufacturer/Company for over the last three Assessment Years.)
5.	Certification from approved National or International agencies in the field. Certificate from related organization must be submitted.

10.2 Evaluation of Technical Proposals

The eligibility criteria will be first evaluated as defined in Notice Inviting Online-Bid Document for each bidder. Detailed technical evaluation will be taken up in respect of only those bidders, who meet with the prescribed minimum qualifying eligibility criteria. The bidders securing minimum 70% marks in technical evaluation shall be considered for opening of financial proposals.

10.3 The evaluation of the bidders will be done as below:

Sl. No.	Criteria	Weightage points
1.	Existence	10
2.	Experience (Govt. Sector in India)	20
3.	Experience (other than Govt. Sector)	20
4.	Turnover & Profit	20
5.	Certification from approved National or International agencies in the field of Food and Nutrition.	25
6.	Approach, Methodology and Workplan (not exceeding 5 pages) to be uploaded	5
	Total	100

10.4 The Director, Social Welfare and Social Education Department, Government of Tripura will constitute an Evaluation Committee for evaluation of Proposals received.

The evaluation committee evaluates the Technical Proposals on the basis of Proposal’s responsiveness to the Terms and Conditions using the evaluation criteria system specified in the Online-Bid Document. A Proposal shall be rejected if it does not achieve the minimum qualifying eligibility criteria.

10.5 A Technical Proposal may not be considered for evaluation in any of the following cases:

- (i) The Manufacturer/Company that submitted the Proposal was found not to be legally incorporated or established in India; or
- (ii) The Technical Proposal was submitted offline or in the wrong format.

10.6 After technical evaluation, those bidders whose products are technically qualified, their samples for Supply of **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gmsachet”**

would be sent for necessary testing to NABL Accredited labs in India of National repute. If any of the samples/product is found to be of sub-standard/ poor quality, those bidders will not be considered further in bidding process and that their Financial Proposals shall not be downloaded.

10.7 The Department of Social Welfare and Social Education shall simultaneously notify, to the bidder who's Technical Proposals qualified minimum qualifying technical eligibility criteria, indicating the date, time, and location for opening of Financial Proposals.

10.8 Opening of Financial Proposals –
The Department of Social Welfare and Social Education will open the financial proposal of each of only qualified technical Proposal. The names of the bidder and the total price shown in the bidders Financial Proposal will be recorded by the Department. The price quoted by bidder shall be ranked as L1, L2, and L3 etc.

10.9 **Evaluation of Financial Proposals**

Financial proposals shall be downloaded publicly and the lowest priced bidder can be invited for contract negotiations regarding the modalities only, without substantially changing the offer. The Department of Social Welfare and Social Education reserves the right to award/ the assignment to the bidder quoting lowest price.

The evaluation committee will review the detailed content of each Financial Proposal. During the review of Financial Proposals, the Committee and representatives of the Director, Social Welfare and Social Education Department, Govt. of Tripura involved in the evaluation process, will not be permitted to seek clarification or additional information from any bidder, who has submitted a Financial Proposal. Financial Proposals will be reviewed to ensure these are:

- i. Complete, to see if all items of the corresponding Financial Proposal are priced, and corrected for any arithmetical errors.
- ii. Computational errors if there are errors, these will be corrected;

11. **Award of Services**

The Director, Social Welfare and Social Education Department, Govt. of Tripura will issue Letter of Intent (LoI) in favour of bidder who has offered lowest price. A Letter of Award (the “LOA”) shall be issued, in duplicate, by the Department of Social Welfare and Social Education to the Selected bidder and the Selected bidder shall, within 7 (seven) days of the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof.

12. Execution of Agreement

After acknowledgement of the LOA as aforesaid by the Selected Applicant, it shall execute the Agreement within the period of 10 days from the date of issuance of LOA.

13. Property Data

All documents and other information provided by the Department of Social Welfare and Social Education, Govt. of Tripura or submitted by an Applicant to the Department shall remain or become the property of the Department of Social Welfare and Social Education, Govt. of Tripura. All information collected, analyzed, processed or in whatever manner provided by the Manufacturer/Company to the Department, in relation to the services provided shall be the property of the Department of Social Welfare and Social Education, Govt. of Tripura.

14. Settlement of Disputes

Amicable Settlement

The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Agreement or the interpretation thereof.

Dispute Settlement

Any dispute between the Parties as to matters arising pursuant to this Agreement, which cannot be settled amicably within thirty (30) days after receipt by one Party of the other Party's request for such amicable settlement, may be submitted by either Party for settlement. If the dispute(s) is not resolved amicably then it shall be referred to arbitration and shall be dealt as per the provisions of the Arbitration Conciliation Act 1996. For all purposes, the Civil Court, Agartala, shall have jurisdiction only in exclusion to any other jurisdiction specified under any other Act.

The place of Arbitration shall be at Agartala only.

The Director of Social Welfare & Social Education Department, Government of Tripura reserves right to reject the incomplete application and right to reject any or all tenders including the lowest without assigning any reasons thereof.

For details tender notice, terms and conditions, and for participation please visit the website ie. <https://tripuratenders.gov.in>

Annexure A: Technical Proposal Submission Forms

Format 1: Covering Letter

[Location,

Date]

To:

The Director,
Social Welfare & Social Education
Government of Tripura
Malancha, Ujan Abhoynagar
Agartala, Tripura West,
Pin – 799005

Dear Sir/Madam,

We, the undersigned, offer to provide the Services for [Insert title of assignment] in accordance with your Online-Bid Document dated [Insert Date] and our Proposal.

We are hereby submitting our Proposal, which includes this Technical Proposal.

We hereby declare that we have read the Instructions to Bidders included in the Online-Bid Document, and abide by the same. [In case of any declaration, reference to concerned document attached must be made]. We hereby declare that all the information and statements made in this Proposal are true and accept that any misleading information contained in it may lead to our disqualification.

We undertake, if our Proposal is accepted, to initiate Services related to the assignment not later than the date indicated in this document.

We understand you are not bound to accept any Proposal you receive.

Yours faithfully,

Authorized Signature

[In full and initials]:

Name and Title of Signatory:

Name of Firm:

Address:

Annexure B : Legal Constitution & Number of Years of Existence

Organization Name:	
1. Status / Constitution of the Organization	
2. Name of Registering Authority :	
3. Registration No.:	
4. Date of Registration:	
5. Place of Registration:	

For and on behalf of: (Company Seal) Signature:

Name: Designation:

(Authorized Representative and Signatory)

Note: Please provide copy of the registration/ incorporation certificate from the appropriate Registering Authority.

Annexure C : Financial Standing (Annual Turnover)

Certificate from the Statutory Auditor regarding the Average annual turnover of the organization is Rs. 10 crore for the last 3 Assessment years ending of month 31st March 2019.

Based on its books of accounts and other published information authenticated by it, this is to certify that..... (Name of the Bidder) had, over the last three Assessment Years, a Total turnover of Rs. lakh, of which at least Rs. lakh had been from supply of **Micro-Nutrient-Fortified-Supplement-for-Children** and a net profit of Rs.....lakh as per year-wise details noted below:

Assessment Year ending 31st March	Total Turnover (In Rs Lakhs)	Earning from supply of Micro-Nutrient-Fortified-supplement for children - (Rs lakh)	Net profit earned (+/-) (Rs lakh)
2016-17:			
2017-18:			
2018-19*:			
Total			
Average Annual Turn over			

*In the event the financial statements for the year 2018-19 is un audited, Provisional financial statements duly certified by CA may be submitted.

Name of the audit firm/ Chartered Accountant:

Seal of the audit firm:

(Signature, name and designation and registration Number of the Chartered accountant)

Date:

Note: Please provide certified copies of Audited Financial Statements of the organization/agency for over the last three Financial Years.

ANNEXURE- D

Technical Bid

(All the required supporting documents along with sample of “Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gms- sachet” (10 Numbers) and Tender documents duly signed)

I. Ingredients and quantity of these ingredients in “**Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gmsachet**” per 20 gram of the product.

Sr. No.	<u>Composition</u>	(Quantity)
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

- II. Self Attested Copy of Registration Certificate under Companies Act, Registration Certificate under Contract Labour (Regulation & Abolition) Act, 1972.
- III. Self Attested Copy of the IT return filed for the last three financial years, Certified copy of bank A/c for the last three years issued by the bank, Copy of the Turnover statement of last three years.
- IV. Self Attested Copy of the GST registration certificate.
- V. Self Attested Copy of Partnership deed in case of partnership firm.
- VI. Self Attested Copies of contracts awarded by the Central Government/ State Government.
- VII. Undertaking/ Certificate to the effect that it has not been blacklisted/ no criminal cases pending against the entity by any Central or State PSU/ Body/ Institution/ Corporation/ Establishment as per Annexures H.
- VIII. Completely Filled Proforma for Technical Bid & Financial Bid as per Annexures in this document.
- IX. Signed and stamped copy of this Online Bid-Documents as a token of acceptance of all the terms and condition of the entire tender document [Take printout of the downloaded Bid-Documents, put ink signature and stamp/ seal on each page of the document, scan the document in PDF format and finally upload for submission].
- X. Copy of PAN card, duly certified displaying the PAN No.
- XI. Online Payment towards cost of the Tender fee, Earnest Money Deposit (EMD).
- XII. Copy of the Product information with Samples of the “**Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gmsachet**” - 10 Nos. in sealed Pack.
- XIII. Self Attested Copy of Manufacturing license issued by concerned state authority.
- XIV. Self Attested Copy of Good Manufacturing Practices (GMP) certificate.
- XV. Other Documentary proof of manufacturer or bidder and Registered Office.

Signature
With name address and seal

Annexure E : Financial Proposal :Covering Letter

To,
The Director,
Social Welfare & Social Education
Government of Tripura
Malancha, Ujan Abhoynagar
Agartala, Tripura West,
Pin – 799005

Subject: “Supply of “**Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gmsachet**”- for 23604 (approx.) no. of children in the age group between 3 years to 6 years in Anganwadi Centers at all Locations of (Ambassa/ Salema/ Kamalpur NP/ Chawmanu/ Manu/ Dumburnagar) ICDS Project offices under Social Welfare & Social Education Department, Government of Tripura in the aspirational district of Dhalai (Including loading & unloading) to DISE office at Dhalai district, Tripura)

Dear Sir/Madam,

I/We _____ bidder herewith upload the Financial Proposal for selection of my/our Agency as bidder for Subject assignment.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the Proposal, i.e. 180 days from the last date notified for submission of the proposal.

Yours faithfully,

Signature:

Full Name:

Designation:

Address:

Tel.: Nos.

(O)

(R)

(M)

E-mail:

Fax No:

Annexure F

Financial Proposal

BoQ

1	2	3	4	5	6
Cost per month* for 23604 children (in Rs)	Transportation charges to Project Offices, per month* (in Rs.)	Total (1+2)	CGST over (3)	SGST over (3)	Grand total per month* (3+4+5)

***1 month has 25 working days**

NOTE

The daily dose of 20gms per day per child should supplement 50 % of the RDA as recommended by Ministry of Women and Child Development, Government of India

Payment shall be released after effecting statutory deductions as per rule

BOQ Acceptance Certificate to be uploaded online in the portal.

Annexure-G

PERFORMANCE SECURITY BOND FORM

(MODEL BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY)

To
The Director,
Social Welfare and Social Education,
Government of Tripura
Ujan Abhoynagar, P.O. Abhoynagar,
Agartala, Tripura, PIN-799005

WHEREAS..... (name and address of the agency) (hereinafter called “the agency”) has undertaken, in pursuance of contract no.....dated.....to provide services as Authorized Agent (description services)(herein after called “the contract”)

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a Nationalized Bank recognized by you.

AND WHEREAS we have agreed to give the agency such a bank guarantee; NOW THEREFORE, we hereby affirm that we are guarantors and responsible to you, on behalf of the agency, up to a total ofto pay you, upon your first written demand declaring the agency to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the agency before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the agency shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

Name of Bank: This guarantee shall be valid until the
.....day of.....20.....

Branch :

Address :

Phone No.:

(Signature of the authorized officer of the Bank)

Name, Designation & Code No:

Date:

Seal:

DECLARATION AND UNDERTAKING BY THE BIDDER

To
The Director,
Social Welfare and Social Education,
Government of Tripura
Ujan Abhoynagar,
P.O. Abhoynagar, Agartala, Tripura
PIN-799005

Sub: Self-declaration in respect of submission of bid towards “**Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gms-sachet**” –for 23604 (approx.) no. of children in the age group between 3 years to 6 years in Anganwadi Centers at all Locations of (Ambassa/ Salema/ Kamalpur NP/ Chawmanu/ Manu/ Dumburnagar) ICDS Project offices under Social Welfare & Social Education Department, Government of Tripura in the aspirational district of Dhalai (including loading & unloading charges)

Ref:-

Dear Sir/Madam,

I / We hereby agree to abide by all terms and conditions laid down in tender document referenced above.

2. I/ We before signing this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ourselves abide by the said terms and conditions.

3. I/ We confirm that we have not been levied financial penalty or any major penalty in the past by any of our client/principal employer and also declare that my/ our firm/ agency/ company doesn't have any existing litigation, never blacklisted, and terminated by any client in India.

4. I/ We confirm that we never filed any law suits or requested arbitration with regard to any contract within the last 5(five) years. No judgment, claim, arbitration proceeding or suit pending or outstanding against us or our officers. Bankruptcy was never filed by us, our subsidiaries or our parent companies. We were never cited by any regulatory agency for a safety violation in the last 5(five) years.

(Signature of the bidder)

Date:
Place:

Name:

Seal:



Government of Tripura
Department of Social Welfare and Social Education
Malancha, Ujan Abhoynagar, Agartala, Tripura

Website: <http://socialwelfare.tripura.gov.in>

Phone: - 0381-2326033

e-mail:- icds.dswe@gmail.com

No.F.1(8-14)-ICDS/SWE/2020/

Date:

E-Tender Notice (E-Tender Mode only)

Tender are hereby invited by the Department of Social Welfare and Social Education, Government of Tripura towards the supply, loading and unloading contract of **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink) - 20gms- sachet”** for 23604 (approx.) no. of children in the age group between 3 years to 6 years in Anganwadi Centers at all Locations of **(Ambassa/Salema/ Kamalpur NP/ Chawmanu/ Manu/ Dumburnagar) ICDS Project offices** under Social Welfare & Social Education Department, Government of Tripura in the aspirational district of Dhalai as per terms and conditions specified in the Tender Document.

The details of the locations of the respective ICDS Project offices for supply of **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink) - 20gms- sachet”** are as given below in ANNEXURE-I:

ANNEXURE-I

Sl. No.	Name & Address of the CDPOs Offices /ICDS Project Offices for Supply of “Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink) - 20gms- sachet”	Nature of Work	No of registered children in the ICDS Projects for whom “Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink) - 20gms-sachet” is to be supplied Per Day (kgs)	Period of Contract
1	Office of the CDPO, Ambassa ICDS Project, Dhalai, Tripura.	Supply, loading and unloading	3893	Once in a months for a period of 12 months / One year
2	Office of the CDPO, Salema ICDS Project, Dhalai, Tripura.		5314	

Online Bid-Documents for Manufacturers/Companies for Supplying Micro Nutrient Health Supplement under Social Welfare & Social Education Department

3	Office of the CDPO, Kamalpur NP ICDS Project, Dhalai, Tripura.	contract of “Micro-Nutrient-Fortified-Energy-Drink-(Ready-to- Use) - 20gms-sachet”	438	
4	Office of the CDPO, Chawmanu ICDS Project, Dhalai, Tripura.		5817	
5	Office of the CDPO, Manu ICDS Project, Dhalai, Tripura.		2519	
6	Office of the CDPO, Dumburnagar ICDS Project, Dhalai, Tripura.		5623	
Total			23604	

ANNEXURE-J

CHECK LIST OF THE DOCUMENTS TO BE ATTACHED WITH TENDER DOCUMENT

Sl. No.	Check List	Whether Enclosed (Y/N)
1	Self Attested Copy of Registration Certificate under Companies Act, Registration Certificate under Contract Labour (Regulation & Abolition) Act, 1972	
2	Self Attested Copy of the IT return filed for the last three financial years, Certified copy of bank A/c for the last three years issued by the bank, Copy of the Turnover statement of last three years.	
3	Self Attested Copy of the GST registration certificate	
4	Self Attested Copy of Partnership Deed in case of partnership firm.	
5	Self Attested Copies of contracts awarded by the Central Government/ State Government.	
6	Undertaking/Certificate to the effect that it has not been blacklisted/no criminal cases pending against the entity by any Central or State PSU/ Body/ Institution / Corporation / Establishment as per Annexure H	
7	Completely Filled Proforma for Technical Bid & Financial Bid as per Annexures in this document	
8	Signed and stamped copy of this Online Bid-Documents as a token of acceptance of all the terms and condition of the entire tender document [Take printout of the downloaded Bid-Documents, put ink signature and stamp/seal on each page of the document, scan the document in PDF format and finally upload for submission]	
9	Copy of PAN card, duly certified displaying the PAN No.	
10	Online Payment towards cost of the Tender fee, Earnest Money Deposit (EMD).	
12	Copy of the Product information, Recommended daily dose with Samples of the “Micro-Nutrient-Fortified-Energy-Premix-	

	(Ready-to-Use-Drink)-20gm sachet” 10 Nos. in sealed Pack.	
13	Self Attested Copy of Manufacturing license issued by concerned state authority.	
14	Self Attested Copy of Good Manufacturing Practices (GMP) certificate.	
15	Other Documentary proof of bidder / manufacturer and Registered Office	

(Name and Address of the Bidder)

Telephone No:-

ANNEXURE - K

Subject: Supply of “**Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gm sachet**” - for 23604 (approx.) no. of children in the age group between 3 years to 6 years at all Locations of (**Ambassa/Salema/ Kamalpur NP/ Chawmanu/ Manu/ Dumburnagar**) **ICDS Project offices**, in Dhalai under Social Welfare & Social Education Department, Government of Tripura in the aspirational district of Dhalai (including loading & unloading charges)

TERMS AND CONDITIONS

1. The tender is for Supply of “**Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink) -20gm sachet**” for 23604 (approx.) no. of children in the age group between 3 years to 6 years Anganwadi Centers at all Locations of (**Ambassa/Salema/ Kamalpur NP/ Chawmanu/ Manu/ Dumburnagar**) **ICDS Project offices** under Social Welfare & Social Education Department, Government of Tripura in the aspirational district of Dhalai. This includes loading & unloading **once in a month in** Anganwadi Centers at all Locations of (**Ambassa/Salema/ Kamalpur NP/ Chawmanu/ Manu/ Dumburnagar**) **ICDS Project offices**, Dhalai under Social Welfare & Social Education Department, Government of Tripura in Dhalai district, Tripura for a period of 12 months/One year with effect from the date of signing of the contract.
2. The approximate monthly requirement of the **Micro-Nutrient-Fortified-Energy-Drink-(Ready-to-Use)- -20gm sachet** at all Locations of (**Ambassa/Salema/ Kamalpur NP/ Chawmanu/ Manu/ Dumburnagar**) **ICDS Project offices** in Dhalai under Social Welfare & Social Education Department, Government of Tripura in the aspirational district of Dhalai is as given in the **ANNEXURE-I** attached to the tender documents and the supply may be done within 15 working days after the orders of actual requirements of the Supply of **Micro-Nutrient-Fortified-Energy-Drink-(Ready-to-Use)-20gm sachet** is being issued by office of the Director, Social Welfare and Social Education Department and the bills to this effect may be produced within 10 days to the concerned ICDS Project office under Social Welfare & Social Education Department, Government of Tripura after proper receipt of the supplied materials by the concerned ICDS Projects. The payment will be made by the concerned ICDS Project as per actual receipt of supplied materials by the ICDS Project.
3. The supply of “**Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink) -20gm sachet**” should be made, once in a month, for a period of **12 months/One year**.
4. Quoted rates shall include the cost of loading and unloading charges at office at all Locations of (**Ambassa/Salema/ Kamalpur NP/**

Chawmanu/ Manu/ Dumburnagar) ICDS Project offices in Dhalai under Social Welfare & Social Education Department, Government of Tripura in the aspirational district of Dhalai as given in **ANNEXURE-I.**

5. The tender form duly filled in shall be submitted online in the website <https://tripuratenders.gov.in> by 15/06/2020 upto 3.00 pm and Technical bid shall be opened on 21/06/2020 at 3 pm and similarly financial bid will be opened as intimated later to the bidders.
6. The successful bidder has to furnish “Performance Bank Guarantee” as performance security for an amount equal to 5% of the total contract value, issued by a Nationalized Bank having Branch at Agartala in favour of DDO, Directorate of Social Welfare and Social Education. The validity of Performance Bank Guarantee shall be for one year (12 months).The Performance Bank Guarantee should be submitted in the prescribed format as given in **ANNEXURE-G.**
7. The bidders must submit/upload online scanned copies/payment of the following :
 - a. Self Attested Copy of Registration Certificate under Companies Act, Registration Certificate under Contract Labour (Regulation & Abolition) Act, 1972.
 - b. Self Attested Copy of the IT return filed for the last three financial years, certified copy of bank A/c for the last three years issued by the bank, Copy of the Turnover statement of last three years.
 - c. Self Attested Copy of the GST registration certificate.
 - d. Self Attested Copy of Partnership deed in case of partnership firm.
 - e. Self Attested Copies of contracts awarded by the Central Government/ State Government.
 - f. Undertaking/ Certificate to the effect that it has not been blacklisted/ no criminal cases is pending against the entity by any Central or State PSU/ Body/ Institution / Corporation /Establishment as per Annexure H.
 - g. Completely Filled Proforma for Technical Bid & Financial Bid as per Annexures in this document
 - h. Signed and stamped copy of this Online Bid-Documnt as a token of acceptance of all the terms and condition of the entire tender document [Take printout of the downloaded Bid-Documnt, put ink signature and stamp/seal on each page of the document, scan the document in PDF format and finally upload for submission].
 - i. Copy of PAN card, duly certified displaying the PAN No.
 - j. Online Payment towards cost of the Tender fee, Earnest Money Deposit (EMD).
 - k. Copy of the Product information with Samples of the “**Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink) -20gm sachet**” - 5 Nos. in sealed pack.

- l. Self Attested Copy of Manufacturing license issued by concerned state authority.
 - m. Self Attested Copy of Good Manufacturing Practices (GMP) certificate.
 - n. Other Documentary proof of bidder/manufacturer and Registered Office.
8. All bidders must submit the sample for **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink) -20gm sachet”** -10 Nos.) in a sealed Pack-A with a covering letter indicating the name of the Manufacturer/ Company/ Firm, addressed to the Director of Social Welfare & Social Education, Government of Tripura.
9. After technical evaluation, those bidders whose samples are found technically qualified for Supply of **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink) -20gm sachet”**, would be sent for necessary testing at NAACL accredited labs in India. If any of the samples/product is found to be of substandard / poor quality, those bidders will not be considered further in bidding process and their Financial Proposals shall not be downloaded.
10. The Technical bid along with the acceptance of terms and conditions **ANNEXURE- K** of the Tender documents are to be uploaded in online mode. The Financial bid as per **ANNEXURE- F** should also be submitted online. The technical bid should be accompanied by Earnest Money Deposit (E.M.D.) which is to be paid electronically using the Online Payment Facility provided in the Portal.
11. The Technical bid for supply of **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gm sachet”** will be opened on 21/06/2020 at 3 pm whereas the financial bid in respect of the bidders qualifying the Technical bid and also qualified in sample testing shall be intimated later.
12. Successful Bidder shall be selected under Least Cost Selection (LCS) method and as per the procedure described in this Online-Bid Document.
13. Successful tenderer has to execute an agreement laying down the terms and conditions for supplying of **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gm sachet”** as per the directives of the Department of Social Welfare & Social Education, Government of Tripura. The tender should be signed dated and witnessed at all the places provided for in the documents.
14. The Director of Social Welfare & Social Education, Government of Tripura reserves the right for rejection of all or any of the tender, in part or full without assigning any reasons.

15. The Contract shall be valid for the 12 months/ One year after the signing of the contract. In case the Director of Social Welfare & Social Education, Government of Tripura, so desires he/ she may at his/ her discretion, ask the bidder by written intimation to him/ her before the last working day of the period specified in this para, to supply the **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gm sachet”** under the same rates and in the same terms and conditions of this contract for an additional period, not exceeding six months from the last working day of the expiry of the awarded contract, with the same terms and conditions of this contract.
16. The **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gm sachet”** supplied should be as per quality approved and accepted at the time of accepting the offer for supply and as per samples produced by the selected bidder at the time of accepting his contract for supply.
17. The price of **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink) -20gm sachet”** to be supplied shall not exceed the quoted price by the contractor and approved by the Government.
18. In the event of delay in supply of **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gmsachet”**, either fully or partially as per order to the Anganwadi Centers at all Locations of **(Ambassa/Salema/ Kamalpur NP/ Chawmanu/ Manu/ Dumburnagar) ICDS Project offices at Dhalai**, the Director of Social Welfare & Social Education reserves the right to charge a fine of Rs. 500/- (Rupees five hundred only) per day per every delayed day. In addition to the above fine, security deposit may also be forfeited.
19. The samples of each consignment of **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink) -20gm sachet”** shall be deposited by the bidder in the respective Office of the Child Development Office under the Department of Social Welfare & Social Education, Government of Tripura prior to supply. If any damage or sub-standard quality of **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink)-20gm sachet”** are received, the same will be rejected on the spot. If any genuine complaint is received about the quality and quantity or any other related discrepancies are found, the contract will be terminated and the contractor will not be entitled for refund of his/ her/ their Security Deposit.
20. Successful tenderer after supply of **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink) -20gm sachet”** to the DISE Office as given in **ANNEXURE-I** has been found to cause any side effects to any children of the Anganwadi centers under the respective ICDS Projects after use, the Director of Social Welfare & Social Education Department, Government of Tripura reserves the right to revoke/cancel the contract immediately.
21. Notwithstanding anything contained in this contract, the Director of

Social Welfare & Social Education Department, Government of Tripura may revoke/cancel the contract for breach of any of the terms and conditions there in on the part of the bidder.

22. The Bidder shall not sublet the contract and violation of any condition of the contract shall lead to termination of the contract without any notice.
23. No payment shall be made for any substituted items without instructions from the Department of Social Welfare & Social Education Department, Government of Tripura.
24. The bidder shall sign these conditions as a token of having accepted the same. In case conditions are not accepted and signed by the contractor, tender will be rejected.
25. All dispute between the party arising out of the bidder or in relation thereto regarding the interpretation of any clause thereof, shall be referred to the sole arbitration of the Secretary of Social Welfare & Social Education Department, Government of Tripura or a person nominated by him/her in this behalf and his/her decision in this regard shall be final and binding on the parties.
26. If at any time during the execution of the Contract, the Director of Social Welfare & Social Education Department, Government of Tripura for any reason whatsoever desires to terminate the contract, he/she shall give 30 days prior notice in writing of the fact to the bidder, who shall thereupon have no claim to any payment or compensation whatsoever on account of any losses which he/she might have derived from the execution of the work.
27. **The manufacturer may add permissible flavours to the product to make it more palatable to the children.**
28. **The daily dose of 20g per child should supplement 50% of the recommended RDA as recommended by the Ministry of Women and Child Development, Government of India.**
29. Provision of empanelment: The department of Social Welfare & Social Education, Government of Tripura reserves right to shortlist and empanel two lowest bidders among the bidders i.e. L1 and L2 for the entire period of contract for 12 months/ One year and to call fresh quotations/ rate quotes for **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink) -20gm sachet”**.
30. The contract of supply will be awarded for a period of 12 months/ One year depending upon L1 rates quoted in the tender/ quotations/ rate quotes.
31. The department of Social Welfare & Social Education, Government of Tripura reserves the right to call for fresh quotations/ rate quotes

from the empanelled L1 and L2 bidders, if required.

32. The department of Social Welfare & Social Education, Government of Tripura reserves the right to review after every three months the quality and quality of **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink) -20gm sachet”** supplied by the contractor at the respective ICDS Project offices and to take an appropriate decision for termination of contract if **“Micro-Nutrient-Fortified-Energy-Premix-(Ready-to-Use-Drink) -20gm sachet”** is found substandard and of poor quality.

33. The Cost of Tender document fees will be Rs.5000/- , Earnest Money Deposit (EMD) will be Rs. 10,00,000/- (Ten lakhs rupees only).

34. The product should follow the nutritional and feeding norms for supplementary nutrition in ICDS Scheme as recommended by Ministry of Women and Child Development and verdicts of the Hon’ble Supreme Court from time to time.

35. Corrupt or Fraudulent Practices:

- It is expected that the bidders who wish to bid for this tender have highest standards of ethics.
- The Department of Social Welfare & Social Education, Govt. of Tripura fully reserves the rights to reject the bid if it determines that the Bidder recommended for award has been engaged in corrupt or fraudulent practices while competing for this contract;
- The Department of Social Welfare & Social Education, Govt. of Tripura fully reserves the rights to declare a Bidder ineligible, either indefinitely or for a stated duration, to be awarded a contract if it at any time determines that the Bidder has been engaged in corrupt and fraudulent practices during the execution of contract.
- The Department of Social Welfare & Social Education, Govt. of Tripura fully reserves the rights to blacklist the successful bidder if it at any time observes that the Bidder has been engaged in corrupt and fraudulent practices before or on or during the execution of contract. In that case, the Department of Social Welfare & Social Education, Govt. of Tripura reserves the right to impose penalty and forfeiture of EMD/Performance Bank Guarantee submitted by the bidder.

36. Force Majeure:

Notwithstanding the provisions of tender, the bidder shall not be liable for forfeiture of its performance security, penalties or termination for default, if and to the Tender document, at the Department of Social Welfare & Social Education, Govt. of Tripura, to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

- a) For purpose of this clause, "Force majeure" means an event beyond the control of the bidder and not involving the bidders fault or negligence and not foreseeable, either in its sovereign or contractual

capacity. Such events may include but are not restricted to Acts of God, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes etc. Whether a “Force majeure” situation exists or not, shall be decided by Department of Social Welfare & Social Education, Govt. of Tripura and its decision shall be final and binding on the Service Provider and all other concerned.

- b) In the event that the bidder is not able to perform his obligations under this contract on account of force majeure, he will be relieved of his obligations during the force majeure period. In the event that such force majeure extends beyond 07 Days, Department of Social Welfare & Social Education, Govt. of Tripura has the right to terminate the contract in which case, the contractual guarantees and warrantees shall be refunded to him.
- c) If a force majeure situation arises, the Service Provider shall notify Department of Social Welfare & Social Education, Govt. of Tripura in writing promptly, not later than 2 days from the date such situation arises. The Service Provider shall notify Department of Social Welfare & Social Education, Govt. of Tripura not later than 2 days of cessation of force majeure conditions. After examining the cases, Department of Social Welfare & Social Education, Govt. of Tripura shall decide and grant suitable additional time for the completion of the Work, if required.

I/We hereby agree to all above terms and conditions and agree to carry out all works if awarded as per rates quoted in the scheduled of works.

Place:

Date:

(SIGNATURE OF THE TENDERER)