

Government of Tripura
Directorate of Social Welfare & Social Education
Ujan Abhoynagar, Agartala
Pin-799005

No.F.87(2-23)-DSWE/WW/2014/2014(2608(40)

Dated, Agartala, the 5/8/2023

MEMORANDUM

In partial modification of this office Memorandum of even No. dated 23.04.2018, the Internal Complaint Committee (ICC) of Directorate of Social Welfare & Social Education is hereby re-constituted as per provision under Section 4 of "Sexual Harassment of Women at Work place (Prevention, Phohibition and Redressal) Act'2023 with the following Officials of this Directorate and NGO Member with immediate effect and until further order.

Sl.No	Name of Officials with Designation	Name of Post	Mobile No
1	Smt. Chandrani Biswas, Joint Director, DSW & SE	Presiding Officer	9366159296
2	Smt. Sangita Saha, P.S. DSW & SE	Convenor	9436567652
3	Smt. Sabita Debbarma, O/S, DSW & SE	Member	9436454383
4	Smt. Rita Roy, Adibashi Mahila Samiti, Agartala	Member	8787504858
5	Smt. Anita Saha, SEO, DSW & SE	Member	7005644216
6	Sri Subir Datta Choudhury, Supervisor, DSW & SE	Member	7005323503
7	Smt. Manashi Roy, UDC, DSW & SE	Member	9366604798
8	Smt. Piyali Paul, UDC, DSW & SE	Member	6009005276
9	Smt. Kiran Debbarma, UDC, DSW & SE	Member	7005429528
10	Smt. Shila Chakraborty, SM, DSW & SE	Member	6009604442
11	Sri Pujan Dey, Driver, DSW & SE	Member	9436529691

The Committee should see whether appropriate work condition has been provided in the Directorate and also in the outlying offices in respect of work, leisure, health and hygiene to further ensure that there is no hostile environment towards women at work and no employee women should have reasonable grounds to believe that she is disadvantaged in connection with her employment. The Committee will also ensure that where sexual harassment occurs as a result of act or commission by any third party of outsiders, the employer and person in-charge should take all steps necessary and reasonable to assist the affected persons in terms of support and preventive action.

The Committee should submit Annual report to the Secretary, Social Welfare & Social Education through the Director, Social Welfare & Social Education stating the number of complaints received on sexual harassment of workplace, nature of harassment and the action taken by the Department against the complaints.


4/8/2025
Director

Social Welfare & Social Education
Tripura.

To

All Members.

Copy to:-

1. P. A. to Hon'ble Minister, Social Welfare & Social Education Department, Govt. of Tripura for kind information to the Hon'ble Minister.
2. PA to the Secretary, Social Welfare & Social Education Department, Govt. of Tripura for kind information of the Secretary.
3. All Branch Officer, DSWE.....
4. All Section In-Charge (in office).....
5. Sri/Smt.....


Director

Social Welfare & Social Education
Tripura.