



GOVERNMENT OF TRIPURA

**Prospectus of
CHILDREN'S HOME FOR BOYS**

DIRECTORATE OF EDUCATION
SOCIAL WELFARE SECTION
TRIPURA
1972.

**PROSPECTUS OF
CHILDREN'S HOME FOR BOYS,
GOVERNMENT OF TRIPURA,
ABHOYNAGAR.**

1. Children's Home for Boys—Year of establishment :

The Social Welfare Branch of the State Education Directorate has set-up the Children's Home for Boys on 31st August, 1959 as one of the schemes under Social Welfare.

2. Location of the Children's Home for Boys :

The Institution is conveniently located at Abhoynagar, Agartala under Agartala Municipality (extended area) alongside the Abhoynagar main road. It is situated about 2 furlongs south east of Raj Bhawan, Agartala and is within easy reach from the Buddha Mandir Bus Stop on Agartala town Bus route No. 2, 4 and 5.

3. Objectives of the Children's Home for Boys :

The Children's Home for Boys is a Residential cum custodial type of Social Welfare Institution for providing shelter, care, protection and rehabilitation of the Orphan boys of the age group 6 to 8 irrespective of caste, creed and community.

4. Intake Capacity of the Home :

The sanctioned strength of the Children's Home for Boys is for 60 inmates.

5. Eligibility and admission requirements :

- I. Orphan boys of the age group 6 to 8 whose both the parents are dead and have none to support financially are eligible for admission.
- II. Orphan boys of the age group 6 to 8 whose parents were Indian Nationals and stayed in Tripura State continuously for at least two years are eligible for admission.
- III. Orphan boys of the age group 6 to 8 with reasonable progress in academic schooling according to age, are eligible for admission.
- IV. Physically fit and mentally alert orphan boys of the age group 6 to 8 having no contagious diseases and having no chronic illness are eligible for admission.

6. Applications :

The sponsoring person of an orphan boy or the candidate is to put-up an application in plain paper to the Social Welfare Officer, Tripura, Abhoy-nagar (799005) stating name, age, postal address and the circumstances under which the orphan boy requires admission. The above officer upon receipt of such prayers shall arrange sending of prescribed printed application form (S.W. Form No. 2) in duplicate to the applicant free of cost. The candidate is to submit S.W. Form No. 2 duly filled in duplicate per candidate to the above named officer together with all documents as required under clause 7 of this Prospectus within the stipulated date as indicated therein.

7. Documents to accompany each application :

- I. A certificate of date of birth of the orphan boy. This is to be obtained from the Municipal Office or from the Hospital authority or from a Member of Tripura Legislative Assembly, Member of Loka Sabha or Rajya Sabha from Tripura or from a Gazetted Officer of either the State or Central Government.
- II. A certificate of financial status of the candidate and helpless condition of the orphan boy obtained either from a Member of Tripura Bidhan Sabha, Member of Loka Sabha or Rajya Sabha from Tripura State or from a Gazetted Officer of either the State or Central Government.
- III. A copy of Citizenship Registration Card of the Parents of the Orphan boy duly attested by any of the persons as mentioned in clause 7(II) above.
- IV. A certificate of Residence of the Parents of the Orphan boy testifying the period of continuous stay in Tripura State. This is to be obtained from any of the persons as mentioned in clause 7(II) above.
- V. A certificate from any Registered Medical Officer from Tripura testifying the physical and mental condition of the orphan boy and also stating as to whether the boy is having any communicable diseases or chronic illness.

8. Interviews and investigations :

The orphan boy if found prima facie eligible shall be called at Agartala, Abhoynagar or at places as would be indicated in the letter of Interview. The Orphan boy (the candidate) shall have to appear at the Interview along with the sponsoring person at the arrangement and cost of the candidate. Detailed enquiry may precede or follow the Interview to ascertain real condition of the orphan boy.

9. Medical Examination and Psychological tests :

The Department allowing admission may arrange detailed medical examination of the orphan boy by the Medical Officer of the Education Department or by any Medical Officer as would be deemed necessary.

Psychological tests of the candidate shall also be administered at Agartala or at places as would be indicated in the letter.

10. Admissions :

Admission is opened through out the year provided there is vacant seat for the category in which the orphan boy belongs. But attempt is made to fill-up the vacant seats in December so as to enable the Orphan boys availing the academic session commencing from January. The sponsoring person or the candidate shall be intimated in writing about the date of formal admission and other details etc. The Superintendent of Children's Home for Boys shall accept an orphan boy on whose favour admission order has been issued by the Education

Department provided the concerned. sponsoring person produces in writing the acceptance of terms and conditions of Admission order and 3 copies of Passport size recent photographs of the boy duly attested by an M.L.A./M.P./or a Gazetted Officer.

Other conditions being equal, preference is given to candidates belonging to Scheduled Tribe and Scheduled Caste communities.

11. Accommodation, lighting, water, furniture and fixture :

The Children's Home for Boys has its own building with due electrification and campus at Abhoynagar on an acre of land. The selected orphan boy who will be allowed admission as an inmate of the Children's Home for Boys shall be provided with free accommodation at the Institution. Electric fans will not be provided at the Dormitories/rooms where the inmates live. Furniture and fixtures which are essential for day to day living shall also be provided at the Institution.

12. Food, Clothings & beddings and toiletries :

Orphan boys who will be allowed admission at the Children's Home for Boys to stay inmates shall be provided with free food, clothings and beddings and toiletries as per scale fixed by Government or as per scale as would be fixed by the Government from time to time. Food for all inmates shall be prepared at the community kitchen and shall be served at the Dining hall only as per direction of the Superintendent.

On the day of admission an orphan boy must be provided with an extra-set of clothings of everyday

use by the sponsoring person. Offering of any other thing either food, drinks, clothings, beddings or ornaments by any person including the relations of the orphan boy is not permissible so long the child shall remain under care of the Government. Violation of this clause by the inmate may lead to discharge of the inmate for good from the Institution.

Exchange of clothings or beddings or utensils or selling or making gift of such items to inmates or outsiders is strictly prohibited.

13. Medical attendance :

The orphan boy inmates shall be provided with free medical care. Near the campus there is a Dispensary of the Social Welfare Section headed by a qualified Medical Officer (Civil Assistant Surgeon—Grade I) and a Compounder. The Medical Officer attends twice a week, examines inmate-patients and prescribes medicines. Medicines are served from the Dispensary and are administered by the Auxiliary Nurse(s) provided for the Children's Home for Boys. The Medical Officer is also available on call as and when necessary. In case of sudden complicated illness the orphan boy-inmate shall be shifted to the nearest Government Hospital for treatment. But as for chronic illness or communicable disease detected or developed at a later stage after the admission the orphan boy shall be restored to the person who sponsored admission.

14. Daily Time Table :

The Orphan boy inmates shall be required to perform those type of activities which are normally done in such a Residential Institution. Generally

the following time table shall be adhered to subject to changes as and when necessary.

Normal time table on all working days :

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|-------------------------|---|
| 4-30 A.M. | : Rising |
| 4-30 A.M. to 5-30 A.M. | : Personal cleanliness and bedroom dressing. |
| 5-30 A.M. to 6 A.M. | : Prayer. |
| 6 A.M. to 6-30 A.M. | : Morning tiffin. |
| 6-30 A.M. to 9-30 A.M. | : Home study of school lessons. |
| 9-30 A.M. to 10 A.M. | : Assisting in kitchen activities by groups on rotation.
Taking bath, dressing up etc. |
| 10 A.M. to 10-30 A.M. | : Taking noon-day meal—cleaning of individual utensils etc. |
| 10-30 A.M. to 4-30 P.M. | : Attending school and study at school as per School routine. |
| 4-30 P.M. to 5 P.M. | : Return from School and afternoon tiffin. |
| 5 P.M. to 6 P.M. | : Gardening, out-door games and kitchen activities. |
| 6 P.M. to 6-30 P.M. | : Evening prayer. |
| 6-30 P.M. to 9 P.M. | : Home study of school lessons. |

9 P.M. to 9-30 P.M. : Night meal, cleaning of utensils.

9-30 P.M. to 10 P.M. : Dressing of bed and lights off.

For inmates who will be attending morning school, time table shall be as follows :

4-30 A.M. to 6-30 A.M. : Same as above.

6-30 A.M. to 10-00 A.M. : Attending school and study at School.

10 A.M. to 10-30 A.M. : Return from School, bath and dressing up.

10-30 A.M. to 11 A.M. : Taking noon-day meal.

11 A.M. to 1 P.M. : Rest.

1 P.M. to 4-30 P.M. : Home study of school lessons.

4-30 P.M. to 5 P.M. : After-noon tiffin along-with seniors.

5 P.M. to 10 P.M. : As per table with seniors.

Time Table on Holidays :

On every Saturdays and Sundays in addition to Home study of lessons cleaning of apparels, ironing, general safai of dormitory and the Campus, gardening, reading out books of the Home Library etc. are scheduled. During long vacation such as the Summer and the Puja Vacation the time table changes slightly and the Superintendent notifies it in due time.

15. Academic Schooling and Examinations :

The orphan boy inmates shall be placed to schools for avowing academic courses as far as practicable near to the Institution. On the basis of the age group and according to convenience the orphan children shall be placed to morning schools and noon-day schools as per decision of the Superintendent. Attending to schools is compulsory for each and every inmate and sitting for all the examinations conducted by the School authority is obligatory.

16. Games and Sports :

Within the Institution provision has been made for indoor and out-door games suitable to the age groups of the Home inmates. Badminton, and Volleyball are also provided for practice within the Campus. With assistance of a Swimming coach from the Physical Education Section of the Education Directorate regular coaching in swimming is organised at the nearby Lake of the Children's Home for Boys.

The orphan boy-inmates shall also be allowed to participate in games and sports conducted by the School authority within the School-premises and within the school hours. For participation in games and sports competition outside the School and beyond school hours, permission from the Superintendent shall be necessary.

Participation of inmates in any games or sports on behalf of any club or Association is not permissible.

17. Library facilities :

A Book Library has been set-up within the Home premises for free use by the inmates. The Tutor of the Children's Home for Boys who is the Incharge of this Unit shall be assisted by inmates of upper classes by rotation for smooth management of the Library services.

18. Recreational activities and Dawn to Dusk Camp :

Recreational instruments and equipments such as Harmonium, Tabla-baya, Radios, Record players etc. have been provided by the Government to the Children's Home for Boys for free use by the inmates at specific hours fixed by the Superintendent. Dawn to Dusk Camp is also organised once in a year usually after the annual examination. This excursion and holding of the Camp provides opportunities of open air recreation to the inmates. Educative and recreative films are also exhibited within the Campus with the help of Audio-Visual Section of the Education Directorate at periodic intervals. Organising Drama with full participation of the inmates is also encouraged at the Institution.

19. Observance of National Days etc.

Special programmes in connection with observance of the National Days such as the Republic Day, the Independence Day are organised at the Institution as per details chalked out by the Superintendent of the Home. Participation in such Programmes is compulsory for all the orphan inmates.

20. Leave of inmates :

Granting of leave for enjoying the same outside the Residential Institution is usually discouraged. Within the first year of stay, leave is not normally sanctioned unless otherwise considered it necessary for emotional adjustment. Leave for a specific period during the school vacation is, however, considered by the authority in individual cases on its merit. An inmate may be allowed to enjoy leave in special circumstances provided the Declared Guardian or the Sponsoring person applies in writing well in time to the Superintendent stating the reasons for such leave. Medical examination by an appointed Physician of the Department may follow after return from leave and if anything is found otherwise then the orphan boy concerned will be restored to the person who sponsored admission. Authority of the Institution sanctioning leave will not be held responsible for any incident or accident occurs to the inmate during the period of leave.

21. Transfer :

Government may arrange, in public interest, transfer of an orphan boy of the Children's Home for Boys to any Government Social Welfare Institution within the Tripura State or any such Institution outside the State for such periods as it would be deemed necessary.

22. Discharge, Withdrawals :

Unless otherwise decided an orphan boy inmate shall normally be allowed to stay at the Residential Institution till he attains the age of sixteen.

During this period it is, however, expected that the orphan child shall complete High School education. But in the event of any false statement in the application form detected after the admission or if the conduct of the orphan boy is considered to be detrimental to the interest of the Institution or in the event of deliberate violation of Institution—discipline or in case the inmate is found mentally retarded at a later stage or in the event of development of special behavioural problem the orphan boy may be discharged for good. The order for discharged for good will equally apply in case the orphan boy is found to be involved in any criminal offence or is apprehended by the Police on the charge of any kind of offence committed by him or in case the orphan boy suddenly develops any contagious disease after the admission.

If any near relation applies for taking over responsibilities of a particular inmate, the orphan boy may be permitted to be withdrawn for good at any time of the year provided that the person applying for taking over is considered a Fit person by the Government. Government may also allow withdrawal of any inmate for adoption by willing parents by prior notification in the Press and in the Tripura Gazette provided also that the motive behind this proposed adoption is considered to be in the interest of the child.

23. Disposal of deadbodies :

In case of a natural death of an orphan boy inmate while under care of the Government within the premises of the Residential Institution or at the Hospital, the dead body of the inmate will be

disposed of at Government cost after obtaining death certificate from the Medical Officer of the Education Directorate or from the Hospital Authority or from any Registered Medical Practitioner.

In case of any unnatural death occurred to any inmate while under care of the Government all usual procedure will be adopted in this regard before disposal of the dead body.

In the event of death occurred to any inmate while on leave under temporary care of any relative or the sponsoring person, the cause of death and other related details should immediately be reported to the nearest Police Station in writing with also an intimation to the Superintendent of the Children's Home for Boys.

24. Visits by the relatives and others :

The sponsoring person or the near relatives of the orphan boy shall be allowed to visit the Children's Home for Boys to see the inmate at the Office premises on the first Sunday of every month between 8-30 A.M. and 10-30 A.M. and between 3 P.M. and 5 P.M. Offering of any kind of food or drinks, or clothings, beddings, or ornaments is strictly prohibited.

25. Staff of the Children's Home for Boys :

The pattern of staff provided by the Government for day to day management of this Home and also to carryout the programmed activities is indicated below :

1. Superintendent ————— 1 Post.

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| 2. Medical Officer
(Civil Asst. Surgeon) | — | Attends twice
in a week. |
| 3. Auxiliary Nurse
(Matron) | — 2 | Posts. |
| 4. Compounder | — | Attends at the
Dispensary). |
| 5. Tutor | — 1 | Post. |
| 6. Head Clerk cum
Accountant | — 1 | Post. |
| 7. Store-Keeper | — 1 | Post. |
| 8. L. D. Clerk | — 1 | Post. |
| 9. Class IV | — 5 | Posts. |

26. Enquiries :

All enquiries regarding admission etc. should be addressed to :

1. Director of Education
(Social Welfare Section)
P.O. Abhoynagar,
Dist : West Tripura
Tripura State,
(799005).

Or

- II Social Welfare Officer,
Education Directorate
P.O. Abhoynagar,
Dist : West Tripura
(Tripura State)
(799005)
Telephone—AGT 851.