

## **Guidelines to regulate Scholarship for Disabled Persons**

### **1. Objective :**

The main purpose of the scheme of scholarships for the Disabled persons is to assist them to secure such education, academic, technical or professional training as would enable them to earn a living and to become useful members of the society.

### **2. Scope :**

The scheme will be applicable to all categories of the disabled person viz. the blind, the deaf and the orthopaedically handicapped, mentally retarded, leprosy cured and others.

### **3. Definition of the Disabled persons :**

#### **(a) The Blind :**

The blind are those who are suffer from either of the following conditions :---

- (a) Total absence of sight ;
- (b) Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses.
- (c) Limitation of the field vision substantiating and angle of 20 degree or worse.

#### **(b) The Deaf :**

The deaf are those in whom the sense of hearing is non-functional for ordinary purpose of life. They do not hear/understand sound at all even with amplified speech. The case included in this category will be those having hearing loss more than 70 decibels in the better ear (profound impairment) or total loss or hearing in both ears.

#### **(c) The Orthopaedically Handicapped :**

The orthopaedically handicapped are those who have a physical defect or deformity which causes interference with the normal functioning of the bones, muscles and joints.

#### **(d) Multiply Handicapped :**

The Multiply handicapped are those who suffer from more than one disability.

#### **(e) Mentally Retarded :**

A person shall be deemed to be Mentally Retarded if his mental retardation refers to sub-average general intellectual functioning which originates during the developmental period and is associated with impairment in adaptive behaviour.

#### **(f) General Palsy :**

A person with cerebral palsy is one whose motor function is impaired due to brain damage during the perinatal period or early infancy.

#### **(g) Other Categories :**

A person suffering from a disability not cover under the definition mentioned above, which is certified by a registered medical practitioner to have the effect of permanently reducing considerably such persons capacity for normal work or engaging in a gainful employment.

#### 4. Eligibility Requirements :

(i) Nationality : A disable persons who is a citizen of India may apply for scholarship under this scheme.

(ii) Scholarship will be provided to all categories of disabled persons defined earlier for pursuing general, technical and professional education from Class I onwards.

(iii) (a) EDUCATIONAL REQUIREMENTS : A disabled candidate will be eligible for the award of scholarship for study from Class I standard onwards. The candidate should have secured at least 35% marks for this scholarship from Class I to Class VIII and 40% marks from Class IX onwards at the previous annual examination.

(b) Music Course : A disabled person should have passed Madhyamik or its equivalent examination at least in second division from a college affiliated to a university or to an institution of All India character approved by the Central Government.

(c) Vocational Course : A disabled person should be undertaking a vocational training course in any vocational training centre/work-shop/ITI or any other centre run by the Central/State Government/Local body or any voluntary organisation or institution recognised by Central/State Government. This will also include apprenticeship or training in a recognised institution or in industries. Lack of academic qualification need not be a bar to vocational training.

#### (iv) Other Requirements :

(a) Course : A disabled person must be studying a full-time course or correspondence course in an educational institution affiliated to a Board/University, Music course in an institution affiliated to a University or an organisation approved by the State or Central Government or working as trainee in a recognised institution or commercial industrial establishment approved by the Central or State Government in this regard.

(b) A disabled student who under any scheme of the Central/State Government has received craft training free of cost, or undergone a course of general education, free of cost will be eligible for consideration for scholarship for higher technical training or higher education. The students who want to go in for academic courses after doing craft training and viceversa shall not however, be considered for scholarship.

(c) A disabled person in receipt of assistance from any other voluntary or state source either in cash or by way of free board or lodging shall have the option to accept either that or the scholarship offered by the State Government under the scheme.

A candidate will have to furnish an undertaking duly countersigned by his/her parent/guardian stating that he/she is not in receipt of assistance from any other source. In the event of the undertaking being found false the granting of further scholarship will be stopped and amount already paid will be recovered from the parent/guardian or from the candidate himself if he/she is an adult.

#### (d) Scholarships will not be awarded :

(i) for pursuing a parallel course of study e.g. scholarship will not be awarded to an M.A. in Economics to pursue study in M.A. Politics.

(ii) for study outside India.

(iii) for pursuing academic/technical course if candidate has already completed a conventional course/training.

(iv) for undertaking any training course for the second time.

(e) A candidate who has received any vocational training in any institution including any central or State Government organisation shall be considered for the award of scholarship to work as trainee in any establishment approved by the Central or State Government.

### 5. (a) Rates of Scholarship per month :

The rates of scholarships for different course of study are detailed below :

Type of courses	Orthopaedically Handicapped		Blind		Deaf & Dumb	
	in Tripura	outside Tripura	in Tripura	outside Tripura	in Tripura	out side Tripura
Class I to Class VIII	Rs. 60/—	Rs. 80/—	Rs. 70/—	Rs. 95/—	Rs. 70/—	Rs. 95/—
Music & Physiotherapy	Rs. 60/—	Rs. 80/—	Rs. 60/—	Rs. 80/—	Rs. 60/—	Rs. 80/—
Apprenticeship and Vocational courses	Rs. 60/—	Rs. 80/—	Rs. 60/—	Rs. 80/—	Rs. 60/—	Rs. 80/—
Technical & Professional courses at certificate & Diploma levels.	Rs. 80/—	Rs. 95/—	Rs. 80/—	Rs. 95/—	Rs. 80/—	Rs. 95/—

Type of Course	For all Categories of Handicapped Students		
	Day Scholars	Hostellers	Readers Allowance for blind
Class IX to class XII	Rs. 85/-	Rs. 140/-	Rs. 50
B. A., B.Sc., B.Com. etc	Rs. 125/-	Rs. 180/-	Rs. 75/-
B. E/B. Tech./MBBS/LLB/BED/ Diploma in professional & Engineering studies etc	Rs. 170/-	Rs. 240/-	Rs. 100/-
M. A/M.Sc /M.Com/LLM/M Ed. etc	Rs. 170/-	Rs. 240/-	Rs. 100/-

### 6. Tenure of Scholarship :

The scholarship will be tenable for a particular stage of study and is renewable from year to year within the stage of education and it will depend on promotion to the next class.

The stage of study is as given below :—

- From Class I standard leading to Class VIII standard.
- From Class IX standard leading to pre-degree courses or its equivalent examination (Class XII).
- Bechelor degree course including Medical and Engineering.
- Post graduate course including Chartered Accountancy, C & W Accountancy/ Company Secretariship etc.
- Research course including ph. D in any subject.
- Vocational/Technical Professional Apprenticeship etc. for the certificate course/ Diploma Course or the post Diploma Course.

### 7. Mode of Applying :

(a) Application should be made to the authorised officials of the State Department of Social Welfare and Social Education in the prescribed form (Appendix I) through the Head of the institution where the candidate is admitted as a student/apprentice/trainee.

(b) Documents to accompany application : Each application shall be accompanied by the following documents :

(i) Medical Certificate :—

A certificate in the prescribed form (Appendix II/III/IV/V) as per category of Handicapped student.

(ii) Photograph.

A recent photograph in case of orthopaedically handicapped candidate showing the deformity.

(iii) Audiogram :

An audiogram chart in respect of a deaf candidate.

(iv) Statement of marks :

A copy of Marks-sheet/Progress Report of the previous Annual Examination passed duly attested by a Gazetted Officer.

(v) In case of blind readers, a certificate in the prescribed form from the Head of the institution (Appendix VI) is to be enclosed or reader allowance, (for blind candidate only).

**8. Award of Scholarship :**

(a) All applications shall be considered by the officials of the State Department of Social Welfare and Social Education. Their decision in regard to the selection or rejection of the candidate shall be final.

(b) Every selected candidate shall be informed of the course for which scholarship has been awarded through the Head of the institution.

**9. Payment :**

The payment of scholarship will start from the month which admission is taken and will payable upto the month of examination/conclusion of training provided that :—

(a) the period for which the scholarships is payable should not exceed the period for which the course/training is held.

(b) Scholarship shall be paid on the successful completion of the course in the particular year subject to production of Marks-sheet/progress report.

The payment of scholarship shall be made by the Implementing Officer of the scheme/ D. D. O. in cash on receipt of the scholar's acquittance once in every year inviting the scholar in his/her office. During payment, the scholar's identification shall be confirmed by the Head of the Institution himself/herself or his/her representative or the scholar shall produce an identification certificate from the Head of the Institution. The payment shall however, be made subject to full satisfaction of the D. D. O. regarding the identification of the scholar.

**10. Leave of Absence :**

(a) For continuous absence of a period not exceeding three months, the scholarship money may be paid in full on medical grounds supported by evidence

of a government hospital and the Head of the institution. The period of leave availed of on any other grounds will not qualify for payment of scholarship.

(b) Payment of scholarship will cease on the period of leave exceeding three months.

(c) The trainee in any recognised institution shall submit the medical certificate from a Government hospital for any leave of absence exceeding the week. The scholarship will be admissible for a maximum period of leave of absence on medical grounds for 30 days. No scholarship shall be admissible for any longer period of absence on leave.

#### **11. Charge of Course/Institution :**

(a) No candidate shall change an institution or a course of study/training for which he/she is in receipt of scholarship under these rules. Scholarship will, automatically be cancelled from the date of the course or institution is changed.

(b) A candidate may be required to the Govt. all the money received on account of scholarship under these rules if he/she discontinues his/her studies/training without valid reasons during the course of the year for which a scholarship is awarded.

#### **12. Cancellation/Withholding of Scholarship :**

(i) A scholarship shall be cancelled or withheld for a particular period which could be extended if a candidate fails to pass in an annual examination or if the progress continues to be unsatisfactory or if the conduct is found to be unsatisfactory which in the opinion of the Implementing Officers, Department of Social Welfare & Social Education, merits cancellation of scholarship.

(ii) Furnishing incorrect information or suppressing material facts will automatically entail cancellation of scholarship besides other action being taken.

(iii) Every trainee shall abide by such rules as may be prescribed by the Head of the institution. Failure to do so will render his/her liable to discharge at the discretion of the Head of the institution. His/her decision in this regard shall be final. No such scholarship payment shall be made from the date of discharge from the institution.

#### **13. Extension of Scholarship :**

Govt. of Tripura, Directorate of Social Welfare & Social Education may at its discretion, extend scholarship, for such period as it considers fit to cover an extension of the period of study/training of the candidate caused by failure in an examination provided that the candidate's failure is due to circumstances beyond control. Such extension shall normally be made on the advice of the Head of the Institution where the scholar/trainee is studying/working.

#### **14. Other Conditions :**

(a) Government of Tripura, Department of Social Welfare & Social Education may, at its discretion, relax the educational and other qualification.

(b) Govt. of Tripura, Directorate of Social Welfare & Social Education reserves the right to amend the guidelines without notice.

(c) Candidates who are not selected, will not be informed individually and no communication in regard to the acceptance or otherwise of the application will be entertained.

**15. Register to be Maintained by the Implementing Office.**

Sl. No. with date of receipt of the application form.	Name/Father's & full address of the applicant.	Category of handicapness with ST/SC/OBC/General.
1	2	3

Name of the Institution and stage/Class in which the applicant is reading during the year.	Sanction No. & date of the Office.	Year & Class/stage for which stipend is awarded.
4	5	6

Period for which stipend is awarded, also mention total months.	Total amount sanctioned or paid.	Date of payment of stipend to the applicant.
7	8	9

The Implementing Officers shall maintain one fresh register for every financial year/academic year with all the above nine nos. of columns for each of the fresh/renewal candidates.

**16. Drawal of Bill :**

First of all a sanction is to be issued against the selected candidates separately for ST/SC/OBC & Others as per Delegation of Financial Powers Rules, Tripura 1994 indicating name of the applicant, name of the institution, class/stage for which stipend is awarded with year for which it is sanctioned, nature of handicap, rate, period indicating months, amount etc. Then a formal Bill in the form of T.R. 43 shall be placed before the concerning Treasury/Sub-Treasury for drawal of amount enclosing the sanctioning memo. The payment of the amount of scholarship/stipend to the applicant shall be subject to the full satisfaction of the D.D.O. regarding his/her identification.

**Application form for Fresh/Renewal Scholarship for the Disabled**

**PART—I**

*(To be filled in by the candidate)*

1. Nature of physical handicap (please state whether blind, deaf or orthopaedically handicapped) :
2. Name in full (in block letters) :
3. Postal address in full to which communication should be send :
4. Sex :
5. Are you a citizen of India :
6. Whether ST/SC/OBC :
7. Date of birth (in christian era) :
8. Name of father/guardian and his/her relationship with the scholar :
9. Present postal address :
10. Total monthly income of the parents (a certificate is to be enclosed for student of Class IX and onwards as per Appendix VII) :

11

Name of the last academic examination	Year of passing	Subject taken	Name of the Institution	Percentage of marks obtained

12. Have you ever received scholarship under this scheme ? Yes/No.
  - a) If yes, state  
The course/class/stage of study :
  - b) Year/period for which scholarship was received :
  - c) Reference No. of sanction and also amount :



13. Whether the candidate is enjoying free board and lodging facilities or any other concession in kind/cash from other sources :

14. Whether the candidate is enjoying Hostel facility attached to the school/college/institution, if so state the date from which he/she is residing in the hostel :

15. **For Orthopaedically Handicapped**

Yes/No.

- a) Whether the candidate is using any prosthetic appliance(s) :
  - (i) if yes, indicate the nature of appliance(s) :
  - (ii) if no, indicate whether he/she needs any appliance(s) :
- b) Whether the candidate is using special transport for to and from journey to the institution, if so indicate the type of the transport :

16. **For Blind**

- a) Whether the candidate has engaged any Reader, if yes, indicate the monthly amount paid to the Reader and the date from which he/she is engaged :

*Signature of the candidate*

*Signature of father/guardian*

*Signature in full of the Head of the Institution*

SEAL :

Date :

Place :



**PART...II**

**(To be filled in by the Head of the Institution)**

**Name of the Institution :—**

**with postal address in full.**

Sri/Smt... .. son/daughter of  
 ... .. of village... ..  
 ... .. P.O. .... Sub-Division  
 ... .. District.. .. is  
 physically handicapped student of this institution. He/She has been reading in this institution  
 since 19.. .....from Class... .. He/She belongs to the orthopaedically/Blind/Deaf  
 category of handicappedness.

**The following are my report about the scholar**

1. **Name of the course of study/training being pursued :**
2. **Date from which this course is being pursued :**
3. **Which class he/she is studing at present :**
4. **Date of joining in the present Class during the current academic year ..**
5. **Approximate date when the course will be completed by the candidate :**

6. Whether the scholar has appeared before all the schedule examinations during the year for which this scholarship is claimed :

a) If so, the result thereof :

Name of the examination	Maximum Marks	Pass Marks	Marks obtained	% of Marks	Result
1st Terminal					
2nd Terminal					
Annual					
Final assessment					

7. Remarks regarding conduct and general social adjustment of the scholar :

8. Whether the applicant is in receipt of any financial assistance from other sources, if so please indicate the source and the amount including free board and lodging.

9. The Drawing and Disbursing Officer of the Institution in whose favour of the draft is to be issued ;

10. Other general remarks, if any ;

Despatch No. & date of the institution

Signature of the Head of the Institutions

.....

Seal :

.....

Date :

**List of certificates to be enclosed with this form by the applicant**

1. Attested true copy of Medical Certificate of Handicappedness.
2. Attested true copy of Mark-sheet/Progress Report of the last examination passed.
3. Income certificate of the parents.

**PART—III**  
**DECLARATION**

I hereby declare that I shall not accept emoluments, scholarship, stipend or any other financial assistance or, grant in any other form whatsoever, except exemption from tuition fees, from any other sources during the tenure of the Government of Tripura Scholarship if awarded to me under the scheme.

I further declare that if I have received any financial assistance etc. as above I shall refund the same on receipt of my scholarship to the source from where I have received it.

That the statement made in this application form are true to my best of knowledge and belief and that no material information having a bearing on selection has been concealed or withheld.

**COUNTERSIGNED**

*Signature of the scholar*

*Signature of the Head of the Institution*

*Signature of the guardian*

Certified to the best of my knowledge that the statement given by the scholar in this form is correct.

**Countersignature of the  
Gazetted Officer or M.P. or M.L.A.**

See clause 7 (1)

**SCHOLARSHIP FOR THE PHYSICALLY HANDICAPPED****Medical Certificate in respect of the Orthopaedically Handicapped**

1. This certificate should be signed by a Government Doctor of the Rank of C.A.S. G-I/C.H.S. G-II a specialist on the subject with M.B.B.S. degree.
2. For the purpose of these scholarship, the orthopaedically Handicapped are those who have a physical defect or deformity which causes an interference with the normal functioning of the bones, muscles and joints.

Certified that I, Dr ... .. have this day of  
 ... .. 19 ... .. examined the applicant whose particulars are given  
 below and that he/she falls within the above definition.

1. Name of the applicant :
2. Identification marks :
3. Sex :
4. Father's name :
5. Approximate age:
6. Is there weakness or paralysis of any muscle ?
7. Is there a limp ? If so, its extent and character :
8. What is the nature and extent of disability ?
9. Is the disability accompanied by pain ?
10. Other particulars of the defect to enable the Govt. of Tripura to clearly understand the nature and extent of the disability :

*Signature of the applicant in full**Signature of the Medical Officer in full*

Designation :

Seal :

**Important Note**

1. The certifying Medical Officer is requested to give as many particulars as possible in a language which could be understood by an expert as well as a layman.
2. This Government may call for a certificate from a registered Orthopaedic Surgeon at any time in regard to prayer for such scholarship.

**SCHOLARSHIP FOR THE PHYSICALLY HANDICAPPED****Medical Certificate in respect of the Deaf**

1. This Certificate should be signed by a Government Doctor of the Rank of C. A. S G-I/C. H. S G-I/a specialist on the subject with M. B. B. S. degree.

2. For the purpose of those scholarship, the deaf are those in whom the sense of hearing is non-functional for the ordinary purpose of life.

Certified that I have this day of \_\_\_\_\_ examined the applicant whose Particulars are given below and that he/she does not fall within the above definition.

1. Name of the applicant :—
2. Identification Mark :—
3. Sex :—
4. Father's Name :—
5. Approximate age :—
6. An estimate of the residual hearing if any.
  - (i) Right ear
  - (ii) Left ear
7. The basis on which this estimate has been arrived at
8. Particulars of Physically/disability, if any
9. Other Particulars of the defect to enable the Government of Tripura clearly understand the nature and extent of the disability.

*Signature of Applicant in full*

*(Signature of the Medical Officer in full)*

*Designation :—*

*Seal:—*

**Important Notes :—**

- (1) The Certifying Medical Officer is requested to give as many particulars as possible in a language which could be understood an expert as well as layman.
- (2) This Government may call for a certificate from an E. N. T. specialist at any time, in regard to prayer for such scholarship.

## APPENDIX IV.

**SCHOLARSHIP FOR THE PHYSICALLY HANDICAPPED****Medical certificate in respect of the Blind.**

This certificate should be signed by a Government Doctor of the Rank of C. A. S. G-I/C.H.S.G-II/A special on the subject with M. B. B. S. degree.

For the purpose of these scholarships, the Blind those who suffer from the following conditions

(I) Total absence of sight :—

(II) Visual acuity not exceeding 3/6010/200 ( snellen ) in the better eye with correcting lenses.

Certified that I have this day of ... .. examined the applicant whose particulars are given below and that he/she does not fall within the above definition.

1. Name of the applicant :—
2. Identification mark :—
3. Sex :—
4. Father's Name :—
5. Approximate age :—
6. Extent of residual vision, if any
7. Particulars of any physically disability, if any
8. Other Particulars of the defect to enable the Government of Tripura to clearly understand the nature and extent the disability.

*Signature of Applicant in full.*

*Signature of the Medical officer in full.*

Designation :—

Seal :—

**Important Notes :—**

(1) The certifying Medical Officer is requested to give many particulars as possible in a language which could be understood by an expert as well as a layman.

(2) This Government of may call for a certificate from an ophthalmologist at any time in regard to prayer for Scholarship.

MEDICAL CERTIFICATE FOR THE MENTALLY RETARDED.

Certified that I, Dr. ....

Registration No. .... have this  
day of ... 19 ... examined the candidate  
whose particulars are given below and that he/she falls within the definition of mentally  
retarded.

1. Name of the Candidate.

2. Father's Name.

3. Sex

4. Approximate age

5. Identification mark

6. (a) Please state whether the candidate is Mentally since birth or become so later. the age and cause of mental retardation or mental deficiency may be indicated. (For the purpose of scholarship the Mental Retardation can be defined as significantly sub-average general intellectual functioning existing concurrently with deficits in adaptive behaviour, and manifested during the \*developmental period. Adaptive behaviour is defined as the effectivity or degree with which the individual meets the standards of personal independence and social responsibility expected of his age and cultural group.

\* (Developmental period extends upto the age of 18 years).

(b) Extent of mental retardation or mental handicap. Estimate in I. Q. (Ordinarily an individual with XI. Q level below 70 is considered mentally retarded).

7. Please state clearly whether the candidate is mentally retarded for the purpose of scholarship.

8. Any other particulars to clarify the extent of mental retardation or mental handicap with the Clinical Psychologist or Psychiatrist would like to point out.

9. Please state the training capability of the individual and the types of training for which he is suitable.

Signature of the candidate.

Place :—

Date :—

*Signature of the Clinical Psychologist  
or Psychiatrist.*

Designation : ... ..

Office stamp... ..

Address... ..



**CERTIFICATE FOR READERS ALLOWANCE FOR BLIND SCHOLAR**

(This is to be signed by the Head of Institute)

Certified that I have personally satisfied myself that Shri/Kumari ... ..  
... .. has continuously employed with effect from ... ..  
... .. Shri/Kumari ... ..  
... .. as Reader at Rs ... ..  
per month.

It is further certified that allowance paid to the Reader is not less than the allowance being paid to the scholar for this purpose. The address and qualification of the Reader are as under.

*Signature of the Head  
of the Institute.*

Seal.

*(This area contains faint, mirrored text bleed-through from the reverse side of the page, including phrases like "Signature of the Head of the Institute" and "Seal".)*

SCHOLARSHIP FOR THE DISABLED STUDENTS  
INCOME CERTIFICATE

Vide Rule 4 (iv)

I ... .. certify to the best of my knowledge and belief that the total combined income from all sources of both the parents/guardians of Sri/Smt... ..resident of... .. (name of the applicant) ... .. is Rs .. .. (Rupees .. ..) per month.

*Signature*

Name in block letters

.....

*Signature of the applicant*

Designation

Office, Stamp

I, father/guardian of Sri/Smt... ..undertake to intimate of the Govt. of Tripura that any change in the above mentioned income that take place at any time during the pendency of the scholarship.

*Signature of father/guardian*

Date :

Profession :

Place :

Postal Address :

N.B. :—This certificate should be signed by a Revenue Officer/a Gazetted Officer of the Central or a State Government/M.P. or M.L.A. of the State of Tripura.