

**Record Note of Discussion for the Pre-bid Meeting in connection with the e-tender "Bid document for supply of Medicine Kits under ICDS to the Department of SW & SE, Govt. of Tripura" bearing the tender reference Number No.F.1(3-22)-ICDS/SWE/2015/5199, dated, 19/02/21 and tender ID-2021\_SWSED\_16765\_1 held on 02.03.21 at 12:30 pm through virtual mode under the Chairmanship of the Director, SW & SE Deptt., Govt. of Tripura at the chamber of the Director, SW & SE, Ujan Abhoynagar, Agartala.**

Welcoming the participants in the Pre-bid meeting, the Director, SW & SE, Govt. of Tripura gave a brief introduction of the tender document and clarified the queries raised by the participants in respect of the Bid Document.

A gist of the queries rose in the pre-bid meeting and those received through e-mail along with the responses are as detailed below:


Sl. No	Reference Clause No.	Query/Clarification/ Request for Amendments	Reply/Clarification/ Amendments
1	Bid-Documents, in Technical specification at P/13,Section V, Sl. No. 3	i. Item no 3 -Benzyl Benzoate Application IP: In the packing specification, it should be allowed to be packed in the normal unbreakable plastic bottle instead of blue HDPE bottle of 550 ml	Not considerable. Tender clause remains unchanged.
	Bid-Documents, in Technical specification at P/13,Section V, Sl. No. 4	ii. Item no 4- Gentian Violet:  In the packing specification, it should be allowed to be packed in the normal unbreakable plastic bottle for easy to handle & avoid breakage instead of Amber Glass Bottle UPS type III	Considered and modified as "plastic non toxic bottle".
	Bid-Documents, in Technical specification at P/13,Section V, Sl. No. 5	iii. Item no 5- Povidone Iodine Ointment:  In the packing specification, it should be allowed to be packed in the Lami Tube instead of Aluminium Collapsible tube because lami tube is generally used in packing and readily available in the market and easy to use.	Considered and modified as "Lami Tube".
2	Bid-Documents, in Information to bidders in Eligibility criteria at P/8,Section IV, Point No.2 (Sl. No.4)	I. The average annual turnover from the supply of Goods to State Govt. /Central Govt. shall not be less than 2 crores in the last three years (2017-18 to 2019-20).	Modified as: "The average annual gross turnover of the bidder during the last three years shall not be less than Rs 2 crore in regards to Medical Goods/Medicines; and the average annual turnover from the supply of medicine items shall not be less than 60 lakhs in the last three years. (2017-18 to 2019-20)".
	Bid Document, in Information to bidders in Eligibility at P/8,Section IV, Point No.2 (Sl. No.6)	II. The Bidder should have work experience of supplying Medical related goods/Kits to the Central/State Governments/PSU etc. of Rs. 1.50 crore in the last three years	Considered and modified as "The Bidder should have work experience of supplying Medical related goods/kits/medicines to the

		(2017-18 to 2019-20)	Central/State Governments / PSU etc. of Rs. 1.50 crore in the last three years (2017-18 to 2019-20)".
	Bid Document, in Bid Validity Period at P/9, Section IV, Point No.5(5.1)	III. Bid for the work shall remain valid for a period of 365 (Three Sixty Five) days from the publishing date of this e-Tender.	Considered and modified as "The bid for the work shall remain valid for a period of 365 (Three hundred sixty five) days from the publishing date of this e-tender".
	Bid Document, in Technical specification at P/13, Section V, Sl.No.4	IV. The Glass Bottle must be amended to plastic Non Toxic Bottle (to prevent from breakage / damages)	Refer to the reply given above for Bidder Sl.No.1, Query No.ii.
	Bid Document, in Technical specification at P/13, Section V, Sl.No.5	V. Povidone Iodine Ointment USP- Is not available in size of 5 gm per tube. It should be amended to 15gm instead of 5gm.	Considered and modified as "15 Gm ointment pack and the quantity of Povidone Iodine Ointment USP required in one unit pack or per kit would be 2 tubes".
3	Bid Document, in Information to bidders in Eligibility criteria at P/8,Section IV,Point No.2 (Sl. No.4)	I. The average annual turnover from the supply of Goods & Equipments to State Govt./Central Govt. shall not be less than 2 crores in the last three years (2017-18 to 2019-20)	Refer to the reply given above for Bidder Sl.No.2, Query No.I.
	Bid Document, in Information to bidders in Eligibility at P/8,Section IV, Point No.2 (Sl. No.6)	II. The Bidder should have work experience of supplying Medical equipments & kits to the Central/State Governments/PSU etc. of Rs. 1.50 crore in the last three years (2017-18 to 2019-20)	Refer to the reply given above for Bidder Sl.No.2, Query No.II.
	Bid Document, in Technical specification at P/13, Section V, Sl.No.4	III. The Glass Bottle must be amended to plastic Non Toxic Bottle (to prevent from breakage / damages)	Refer to the reply given above for Bidder Sl.No.1, Query No.ii.
	Bid Document, in Technical specification at P/13, Section V, Sl.No.5	IV. Is not available in size of 5 gm per tube. It should be changed to 15gm.	Refer to the reply given above for Bidder Sl.No.2, Query No.V.
4	Bid Document, in Technical specification at P/13, Section V, Sl.No.4	I. The Glass Bottle must be amended to plastic Non Toxic Bottle (to prevent from breakage / damages)	Refer to the reply given above for Bidder Sl.No.1, Query No.ii.
	Bid Document, in Technical specification at P/13, Section V, Sl.No.5	II. Povidone Iodine Ointment USP – Is not available in size of 5 gm per tube. It should be amended to 15gm instead of 5 gm.	Refer to the reply given above for Bidder Sl.No.2, Query No.V.
	Bid Document, in Technical specification at P/13, Section V, Sl.No.6	III. The weight of cotton 400 gms is not mentioned (whether it is Gross weight or Net Weight).	The Net Weight (When Packed) is 400gms.
5.	Bid Document, in Scope of work, methodology and deliverables at P/5, Section III, Sl.No.1	I. Manufacturer & Local Authorized Distributor having valid Drug License at Tripura only can participate in the tender.	Not considerable. Tender clause remains unchanged.

5	Bid Document, in Scope of work, methodology and deliverables at P/5, Section III, Sl.No.3	II. Delivery period of Medicine Kits is 120 days from the date of issue of supply order.	Modified as "The supply of 9911 Medicine Kits in all the offices should be completed within 45 (Forty Five) days from the date of signing of Agreement".
	Bid Document, in Information to bidders in Eligibility criteria at P/8, Section IV, Point No.2 (Sl. No.4)	III. Annual turnover average Rs 3 crore may be asked but not for any specific item.	Not considerable. Refer to the reply given above for Bidder Sl.No.2, Query No.I.
	Bid Document, in Information to bidders in Eligibility criteria at P/8, Section IV, Point No.2 (Sl. No.5)	IV. Remove the condition for submission of NABL test report along with sample.	Modified as "Self-attested copy of Certificate obtained from NABL Accredited Laboratory certifying the items conform to required standard, should be attached with the sample of the medicine kit submitted for technical evaluation except for any items for which NABL does not issue the certificate which should be mentioned in the certificate itself.
	Bid Document, in Information to bidders in Eligibility criteria at P/8, Section IV, Point No.2 (Sl. No.6)	V. Copy of Supply Order with proof of delivery instead of performance certificate issued by central/state govt.	Copy of work order or supply order or performance certificate issued by the Central/State Governments/PSU to be submitted.
	Bid Document, in Information to bidders in Eligibility criteria at P/9, Section IV, Point No.2 (Sl. No.7)	VI. Kindly specify the quantity of sample to be submitted along with the Tender.	1 (one) sample Medicine Kit containing the items with specified quantity.
	Bid Document, in General conditions of contract at P/15, Section IV, Sl. No.22.3	VII. Section VI:- Sl No:-22.3 :-  a) In house test report of each of manufacturer along with NABL test report submitted with the invoice for the item as mentioned in the Section V :- Sl no:-1,2,3,4,5.  b) In house test report from manufacturer submitted with the invoice for the item as mentioned in the Section V :- Sl no:-6,7 & 11.  c) Relaxation of any test report for the items sl no :- 8,9 & 10 of Section V.	Please follow the bid document and refer to the reply given above for Bidder Sl.No.5, Query No.IV.
	Bid Document, in Technical specification at P/14, Section V, Sl.No.9	VIII. Actual specification & Capacity of CPR resuscitator is required.	Modified as "CPR Resuscitator face shield mask with one way valve foldable & portable with a size of 20 x 30 cm".

5	Bid Document, in Technical specification at P/14, Section V, Sl.No.11	IX. Regarding Adhesive tapes:- Whether it is paper Tape or Cloth Tape. The cloth adhesive tape is available in the size 2.5cm X 5mtr only.	Modified as "each paper tape rolls having minimum size of 1 inch x 10 yards (2.5 cm x 9 m).
	Bid Document, in Technical specification at P/14, Section V, Sl.No.12	X. Specification of Booklet is required.	Instruction booklet for safety and precautions in English language to be supplied in the kit.
	Bid Document, in other conditions of contract at P/17, Section IV, Sl. No.22.2	XI. Specification & Label of Medicine/Drug as per drugs & Cosmetics act.	Please refer to Section- V as well as to the replies given above for technical specification. However, in case of labeling instruction it is to be as per Technical Specification with special mention bearing the words or mark reading "For Government supply under ICDS, Not for Sale".

The meeting ended with thanks to all the participants.

  
 5/3/21  
 Director  
 Social Welfare & Social Education  
 Govt. of Tripura

Government of Tripura  
 Directorate of Social Welfare & Social Education  
 Ujan Abhoynagar, Agartala  
 Pin-799005

No. F.1 (3-22)-ICDS/SWE/2015/ 5518

Dated, Agartala, 05/03/2021

**Signature Not Verified**

Digitally signed by DHIRAPADA  
DEBNATH

Date: 2021.03.05 18:51:40 IST  
Location: Tripura-TR

Page 4 of 4